



**Notice of Draft
Decisions of Cabinet -
Thursday, 25 July 2024**

1. Apologies

Apologies were received from Councillors Mike Evely and Tony Dale.

2. Declarations of Interest

There were no declarations of interest from Members.

The Leader made a statement in respect of Item 15: the Publica Review - Detailed Transition Plan. The following points were made:

- The Publica Shareholder Councils had taken legal advice about whether officers employed by the Publica Group whose roles are in scope for the phase I transition to direct Council employment needed to declare an interest and/or leave the room.
- Whilst officers do not have an “interest” in public-law decision making unlike the decision-makers (i.e. Councillors), there was a need to avoid the appearance of bias.
- Therefore officers employed by the Publica Group who were in scope for the phase I transition, such as Democratic Services officers, would leave the room for the duration of the item.
- Any officers employed by the Publica Group who were acting as Deputy Statutory Officers or otherwise advising members in relation to the Publica Transition item are able to stay in the room. This was because, in the view of the Council’s Monitoring Officer, the need for Members to receive answers to questions outweighed the risk of any appearance of bias.

3. Minutes

The minutes of the Cabinet meeting on the 9 May 2024 were considered as part of the document pack.

There were no amendments proposed to the minutes.

The resolution to accept the minutes was proposed by Councillor Joe Harris and Councillor Claire Bloomer seconded

RESOLVED that the minutes of the meeting of the Cabinet meeting held on 9 May 2024 be approved as a correct record.

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote



7. Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance

The purpose of this item was to consider any recommendations arising from the Overview and Scrutiny Committee and any issues arising from the Audit and Governance Committee.

The Leader asked the Senior Democratic Services Officer as clerk to read the recommendations proposed to Cabinet as set out in the supplementary papers.

Cabinet discussed the proposed responses to the Overview and Scrutiny Committee.

The Cabinet responses were proposed by Councillor Joe Harris and seconded by Councillor Lisa Spivey.

RESOLVED: That Cabinet **APPROVE** the responses to the recommendations from the Overview and Scrutiny Committee.

Voting Record

6 For, 0 Against, 0 Abstentions, 2 Absent/Did not vote

There were no issues arising from the Audit and Governance Committee.

8. Channel Choice and Telephone Access Update

The purpose of the report, in light of a continuous decline in customer demand, was to propose that the trial of reduced telephone access hours becomes a permanent arrangement following the data gathered.

The Leader introduced this item on behalf of Councillor Dale who had provided apologies.

The report and its recommendations were outlined to the Committee.

Councillor Joe Harris proposed the recommendations and Councillor Mike McKeown seconded the recommendations.

RESOLVED: That Cabinet

I. **AGREED** to adopt the reduced telephone access arrangements on a permanent basis.

Voting Record

6 For, 0 Against, 0 Abstentions, 2 Absent/Did not vote

9. Continuation of Crowdfund Cotswold

The purpose of the report was to determine whether to continue with the Council's Crowdfunding approach, Crowdfund Cotswold.



The Cabinet Member for Communities and Public Safety Councillor Spivey outlined the report to Members.

The recommendations were proposed by Councillor Lisa Spivey and seconded by Councillor Joe Harris.

That Cabinet:

1. AGREED to continue with Crowdfund Cotswold, and let a three-year contract with Spacehive;
2. AGREED to make provision for a Community Grant pot in the Budget, at £60,000 per annum.

10. Service Performance Report 2023-24 Quarter Four

The purpose of the report was to provide an update on progress on the Council's priorities and service performance for 2023/24 Quarter 4.

The Leader asked the Chief Executive to outline the reports contents.

Cabinet discussed the contents of the report.

RESOLVED: Cabinet NOTED the report.

11. 2023-24 Final Revenue and Capital Outturn Report

The purpose of the report was to set out the Council's financial outturn position for the 2023/24 financial year.

The Leader asked to the Chief Accountant and Deputy S.151 officer to introduce the report in the absence of the Chief Executive.

The Leader informed Cabinet of a revised recommendation wording for recommendation 2. The following revised wording was proposed:

Approve the carry forward of unspent capital budget included in Annex A and paragraph 6.21 of £1.513m into the 2024/25 Capital Programme.

The recommendations as amended were proposed by Councillor Joe Harris and seconded by Councillor Paul Hodgkinson.

RESOLVED: That Cabinet

1. NOTED the outturn financial position set out in this report;
2. APPROVED the carry forward of unspent capital budget included in Annex A and paragraph 6.21 of £1.513m into the 2024/25 Capital Programme;
3. APPROVED the transfers to and from reserves, as set out in Paragraphs 4.28 to 4.30 and Annex C;



4. NOTED the changes to provisions as set out in paragraphs 4.33 and 4.34;
5. APPROVED the closing balance on the Financial Resilience Reserve and the commitment to fund the Council's share of the estimated redundancy costs associated with Phase 1 of the transfer of services from Publica to the Council (up to £0.300m).

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote

12. Discretionary Rate Relief in excess of £10,000

The purpose of the report was to consider an application for discretionary rate relief for the 2023/2024 Business Rates liability in respect of SLM Community Leisure Trust which is in excess of £10,000.

The Leader asked the report author, the Business Manager - Environmental, Welfare & Revenue Service in the absence of the Deputy Leader and Cabinet Member for Finance Councillor Evemy to introduce the report.

The recommendations were proposed by Councillor Joe Harris and seconded by Councillor Paul Hodgkinson.

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote

13. On-Street Residential Charge Point Scheme - Sites Decision

The Leader asked the Cabinet Member for Climate and Sustainability Councillor McKeown to introduce the report and recommendations.

Cabinet confirmed that it would be considering recommendations 2, 3 and 4 of the report.

Councillor Ind as an observer member was invited to comment.

The recommendations were proposed by Councillor Mike McKeown and seconded by Councillor Paul Hodgkinson.

RESOLVED: That Cabinet

1. **AGREED** to allocate £225,000 from the approved capital budget of £383,200 to deliver 30 EVCP charging bays across five district car parks, to include West Street, Tetbury and,
2. **DELEGATED AUTHORITY** to the Deputy Chief Executive and Section 151 Officer, in consultation with the Deputy Leader and Cabinet Member for Finance allocate any



additional funding from the capital budget subject to business case and the ORCS grant conditions for the above sites, up to a maximum of £7500 per charging point.

3. **DELEGATED AUTHORITY** to the Deputy Chief Executive and Section 151 Officer, in consultation with the Deputy Leader and Cabinet Member for Finance to allocate funding and proceed with EVCPs at the Brewery car park, subject to ORCs approval for a change in site and allocation of grant funding, a viable business case and appropriate due diligence being carried out to ensure site can be delivered and comply with grant conditions.

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote

14. Approval to award the contract for cleaning and maintenance of public toilets

The purpose of the report was to agree the contract award for cleaning and maintenance of public conveniences.

The Leader introduced the report in the absence of the Deputy Leader and Cabinet Member for Finance.

The recommendations were proposed by Councillor Joe Harris and seconded by Councillor Lisa Spivey.

That Cabinet:

- I. **APPROVED** the recommendation by officers to award the contract for the cleaning and maintenance of public convenience to the preferred contractor as outlined in the Exempt Annex B.

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote

15. Publica Review - Detailed Transition Plan

The purpose of the report was to consider the Detailed Transition Plan, to note its content and to approve the recommendations therein.

Before Cabinet considered this item, officers affected by the Phase I Transition left the room.

The Leader introduced the report to Members and outlined the recommendations to Members.

The Chief Executive also addressed Cabinet around the contents of the report.



The recommendations were proposed by Councillor Joe Harris and seconded by Councillor Lisa Spivey.

RESOLVED: That Cabinet recommended to Full Council to:

1. APPROVE the implementation of Phase I of the Publica Transition based on the Detailed Transition Plan and the phasing for the transition.
2. DELEGATED AUTHORITY to the Chief Executive, in consultation with the Leader of the Council, the decision to deal with any final detail matters arising from the Detailed Transition Plan.
3. DELEGATED AUTHORITY to the Director of Governance and Development (Monitoring Officer), in liaison with the Leader, to update the constitution by making any consequential changes required as a result of Phase I of the Publica Transition.
4. AGREED to carry out a budget re-basing for the 2026/7 financial year so that the funding provided to Publica is proportionate to the services received.
5. NOTED that following the decision on Phase I, preparatory work for Phase 2 will commence and will be the subject of a separate report
6. NOTED the following as included in the Detailed Transition Plan;

Section 2: Transition Planning:

- Note the Design-Led principles
- Note the Key Goals for Transition

Section 7: Modelling Assumptions and Outputs:

- Note the cost modelling for Phase I.

Section 9: Post-Transition Support:

- Note the need for post-transition support.

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote

16. Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members

Cabinet NOTED the Schedule of Decisions taken.



17. Matters exempt from publication

Before considering the exempt report at Agenda Item 18, the Leader proposed the following motion

RESOLVED: That Cabinet exclude the public and press from the meeting in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The motion to enter private session was seconded by Councillor Mike McKeown.

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote

18. Decision on future regeneration of The Old Station and Memorial Cottages, Cirencester

To consider the Asset Plans for these buildings produced as part of the Council's Asset Management Strategy and consider disposal of these buildings in line with those Asset Plans.

Cabinet then considered the report in confidential session.

RESOLVED: That Cabinet recommend to Council to:

1. AGREE to dispose of the Old Station and Old Memorial Cottages as two separate assets, in line with the Asset Management Strategy adopted at Cabinet in May 2024 and the Asset Plans appended to this report.
2. DELEGATE AUTHORITY to the Deputy Chief Executive and Chief Finance Officer, in consultation with the Deputy Leader and Cabinet Member for Finance to approve the final terms of the sale including sale price.

Voting Record

6 For, 0 Against, 0 Abstention, 2 Absent/Did not vote

19. Exempt Annex for Agenda Item 12 - Discretionary Rate Relief in excess of £10,000

Cabinet did not consider the exempt annex.



20. Exempt Annex for Agenda Item 13 - On-Street Residential Charge Point Scheme Sites Decision

Cabinet did not consider the exempt annex.

21. Exempt Annex for Agenda Item 14 - Public Conveniences Contract

Cabinet did not consider the exempt annex.

Date of Publication: Friday 26 July 2024

Closing Date for Call-In: Friday 2 August 2024 (5pm)

Action Embargoed until: Monday 5 August 2024